

**EL PASO COUNTY 9-1-1 DISTRICT  
BOARD OF MANAGERS MEETING**

**MINUTES April 29, 2022**

**MEETING NO. 298**

The Board of Managers' meeting of the EL PASO COUNTY 911 DISTRICT was held on Friday, April 29, 2022. Kris Menendez, Board Member, called the meeting to order at 9:15 a.m. in the El Paso Regional Communications Center located at 6055 Threadgill, El Paso, TX 79924.

**PRESENT** Board members present at the meeting: Kris Menendez (At-Large Representative), David Burton (City of Socorro), Pete Pacillas (City of El Paso), Mario D'Agostino (City of El Paso), Gilbert Sanchez (Attorney) and Monica Ballesteros (AT&T). There were sufficient members present to constitute a quorum.

**ABSENT** Tom Whitten (County of El Paso)

**OTHERS**

**PRESENT** Scott Calderwood (Director), Rachel Sarabia-Duarte (Operations Director), Mariza Martinez (Fiscal Manager), Andrea Espinoza (Administrative Professional), Thelma Marron (GIS Mgr.), Jennifer Aguilar (Sr. Network Admin), David Hernandez (Network Admin), Brian Odell (CAD/MCT Admin), Marco Gutierrez (Database & Network Admin), Erik Azeitia (Network Admin), Alex Medina (Customer Support Mgr.), Priscilla Sarabia (EPCSO), Zoom Call Daniel Hoising (NG911) and Michael Chine

**CALL TO ORDER** (NG911).9:15 a.m. Kris Menendez, Board Member, called the meeting to order.

**ESTABLISHMENT OF A QUORUM** 2. A quorum was recognized at 9:17 a.m.

**PLEDGE OF ALLEGIANCE** 3. The meeting began with the Pledge of Allegiance

**Scott Calderwood addressed the members of the board and requested to move Item #10 next and make a motion to approve the new Board Chair for the 911 District. Once #10 was presented and approved, we continued with our Regular Agenda from order (#4) Approve last meeting minutes, (#5) Special Guests, (#6) Financial Reports, and (#7) Director's Report.**

**DISCUSSION & ACTION** 10. Appointment of new Board Chair.

**Motion was made by Pete Pacillas and seconded by David Burton and unanimously carried to approve Kristian Menendez as the new Board Chair for the 911 District.**

**DISCUSSION & ACTION** 4. Approve meeting minutes from January 21, 2022.

**Motion was made by David Burton, seconded by Pete Pacillas and unanimously carried to approve the meeting minutes.**

5. Special Guests/Presentations

None presented.

**DISCUSSION & ACTION** 6. Financial Reports (2nd Quarter)

**Financial Reports were discussed and a motion was not made at this time.**

**DIRECTOR'S  
REPORT**

7. Director will discuss the report to the Board and highlight areas of particular interest.

**Alliance update**

(HB2911 and SB8) The 87<sup>th</sup> Texas Legislature enacted the NG9-11 fund as a part of its American Rescue Plan Act of 2021, appropriating 150 million dollars to Texas 9-1-1 entities for the deployment and reliable operation of next generation 9-1-1 service.

9-1-1 Entity Grant Process – CSEC is the agency charged with coordinating the grant process statewide. A "Letter of Intent" has been filed in behalf of all Texas 9-1-1 Entities. The next couple of steps are to submit a Grant Application Package and a Subrecipient Grant Agreement/Contract. CSEC anticipates all forms to be sent out with in the month of May 2022.

CSEC has also taken additional steps of re-negotiating the DIR contract for AT&T ESInet core services the 911 District uses.

**Legislative update**

Lt. Gov Dan Patrick released Senate interim charges, of note to the District.

**Administration**

The FY2023 draft budget has been completed; separate agenda item to discuss.

**Agency Updates**

County Animal Services has been added to the consortium of CAD agencies, operating under the purview of SO.

**Scott Calderwood addressed the members of the board and requested to move Item #12 next, a presentation prepared Live: NG 9-1-1 Technology. All board members approved. Once #12 was presented, we continued with our Regular Agenda order, Item #8 Operations Report.**

**DISCUSSION &  
ACTION**

12. Presentation: Prepared Live: NG 9-1-1 Technology

The District would like to add to the 9-1-1 suite of systems used by our PSAPs. Technology is used by the Vesta phone system. The ownership would fall under the jurisdiction as to where it should occur, set as cloud based for thirty (30) days and CJIS compliant.

**NG 9-1-1 Technology was discussed and a motion was not made at this time.**

**OPERATIONS  
REPORT**

8. Director will discuss the report to the board with regard toward meeting its operational goals.

**Network**

Conterra Network

All permanent paths are complete. SCPD & YDSP remain for final buildout pending construction.

FirstNet 5G LTE

Site Surveys completed on April 20<sup>th</sup> & 21<sup>st</sup>. Pending budgetary quote update.

Cisco UCS

Work with Presidio for services on this project has begun.

PA Cortex

Exploring a solution to monitor the inside of our network to complement the PA Firewalls monitoring the outside and allows immediate action on an affected client.

**Cyber & Security Posture Update**

**Facility**

Additional access control measures have been in place as of January 2022. Visitor Management Envoy system is being deployed to check-in, alert the department of visitors, and issue expiring printed badges.

**Cyber**

No progress due to ongoing technical projects.

**Collaborative Technical Initiatives**

**Project Management**

The 10 knowledge areas of PM have been an ongoing initiative in updating our documentation and discussion for everyday usage.

**10-digit dialing**

There have been no reported issues with our agencies or within the county on 10-digit dialing.

**Hexagon**

OCA, Multi-Source Map, ProQA integrations round out the usability of the product. No issues have arisen.

**Phone**

**ESINet**

Live November 2021-call routing remains through the legacy network gateway and the tandem switch. Next steps are to migrate OSPs off of the LNG. The primary PSAP has been overloaded and there is a pending item for discussion with some other agencies on adopting formal policies for routing calls.

**Avaya Upgrade**

Is still underway though challenges with documentation on licensing have placed the project on hold.

**System Admin Training**

District IT staff will participate in system administration training as part of Avaya upgrade and late in the Vesta environments to more fully support and understand our environment.

**Training**

**FY2022 Calendar**

In spite of the Live-Online, Self-paced, and in-person offerings to allow for more flexibility in personnel participating, very few of our classes are being attended. There is a need for re-evaluating the need/usability of the program for long-term ROI.

**CPR Instructor**

Preliminary release of T-CPR class by TCOLE mandates Basic CPR training certification, also prerequisites on who can teach this class will limit the District's ability to fulfill the actual class and limit us to teaching the CPR portion only.

9. **Public Comment**

None presented.

**DISCUSSION &  
ACTION**

11. **Presentation: Emergence Health Care Network**

To integrate into 9-1-1 Services assisting in the Suicide Hotline. To establish four city stations and two county stations on the 9-1-1 District CAD System and would be located on the call floor.

**Emergence Health Care Network was discussed and a motion was not made at this time.**

**DISCUSSION &  
ACTION**

13. Presentation of the District FY2023 Budget: The board was presented with the proposed FY23 Budget with the consideration of paying the balance on the bond debt. Paying the bond in FY23 would give the District a savings of \$99,838.28.

**Motion was made by David Burton and seconded by Pete Pacillas and unanimously carried to approve the FY2023 District budget with the bond to be paid in full at the start of FY23.**

14. Executive Session

None presented.

**Next Meeting**

15. Next meeting is scheduled for possibly July 2022 (3<sup>rd</sup> Qtr) to be determined by Director.

**MEETING  
ADJORNED**

16. There being no further business to discuss, the meeting was adjourned at 11:07 a.m.

**Motion was made by David Burton and seconded by Pete Pacillas.**

Chairman and Secretary of the Board for El Paso County 911 District, hereby certify that the foregoing is a true and correct record of the proceedings dated above.

  
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Kristian Menendez  
Chairman

  
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Scott Calderwood  
Director