

**EL PASO COUNTY 9-1-1 DISTRICT
BOARD OF MANAGERS MEETING**

MINUTES February 3, 2023

MEETING NO. 300

The Board of Managers' meeting of the EL PASO COUNTY 911 DISTRICT was held on Friday, February 3, 2023. Ryan Urrutia, Board Member, called the meeting to order at 9:23 a.m. in the El Paso Regional Communications Center located at 6055 Threadgill, El Paso, TX 79924.

PRESENT Board members present at the meeting: Ryan Urrutia (County of El Paso), David Burton (City of Socorro), Pete Pacillas (City of El Paso) and Monica Ballesteros (AT&T). There were sufficient members present to constitute a quorum.

ABSENT Kris Menendez (At-Large Representative), Mario D'Agostino (City of El Paso), Gilbert Sanchez (Attorney)

OTHERS PRESENT Scott Calderwood (Director), Rachel Sarabia-Duarte (Operations Director), Mariza Martinez (Administrative Director), Andrea Espinoza (Administrative Professional), Thelma Marron (GIS Mgr.), Jennifer Aguilar (Sr. Network Admin), David Hernandez (Network Admin), Brian Odell (CAD/MCT Admin), Erik Aveitia (Network Admin), Jose Balderrama (Database Reporting Analyst), Alex Medina (Customer Support Mgr.), Steven Villa (Public Safety Coordinator), Oscar Gomez (Building Maint. Manager), Michael Villa (District IT Intern)

CALL TO ORDER 1. 9:23 a.m. Ryan Urrutia, Board Member, called the meeting to order.

ESTABLISHMENT OF A QUORUM 2. A quorum was recognized at 9:24 a.m.

PLEDGE OF ALLEGIANCE 3. The meeting began with the Pledge of Allegiance

PUBLIC HEARING & ACTION 4. The El Paso County 911 District Board Members seek the continuation of the District and the 911 fee. Notice of the hearing was published twice in the El Paso Times newspaper in the general circulation on January 16th and 23rd.

Motion was made by Pete Pacillas, seconded by David Burton and unanimously carried to Adopt resolution and continuation of the El Paso County 911 District.

DISCUSSION & ACTION 5. Approve meeting minutes from September 23, 2022.

Motion was made by Pete Pacillas, seconded by David Burton and unanimously carried to approve the meeting minutes.

6. Special Guests & Presentations

None presented.

DISCUSSION & ACTION 7. Financial Reports (1st Quarter of FY23).

Motion was made by David Burton, seconded by Pete Pacillas and unanimously carried to approve the Financial Reports.

DIRECTOR'S REPORT 8. Director will discuss the report to the Board and highlight areas of particular interest.

Alliance update

Alliance members feel that our needs can be better met by re-imagining the CEO job description and changing out personnel. The current CEO, Jim Goerke, will remain on staff until the end of the current legislative session.

I have secured a spot on the Alliance's Legislative Committee. This committee is responsible for the overall legislative direction of the Alliance. We are currently drafting legislation to address a \$.50 wireless fee increase and lowering the wireline fee. Also, legislation that would extend the current grant performance period for the State ARPA funds we received through HB2911 and SB8.

The Alliance's long-term lobbyist, Shayne Woodard of Waterloo LLC, is no longer representing the Alliance. He has accepted a position as the Governor's Director of Legislative Affairs.

The District has developed a new Employee Handbook. This is designed to supplement our existing policies and procedures with more in-depth information provided in a more informal way directly to employees.

The District conducted a workshop to update our Strategic Document, all employees were involved in the development of our new document. As a part of the workshop, a management review was conducted to evaluate how well management was supporting employees.

Legislative update

The Texas Senate released preliminary committee assignments and chairs, our Senator was not assigned to any committees that will hear any of our draft legislation. The District has reached out to our local representatives and presented them with our legislative agenda, historically they have all been supportive of our efforts.

Administration

The District has hired a new Database Reporting Analyst, Jose Balderrama.

The District has a part-time intern for the IT section, Michael Villa.

The Call Floor Modernization/EHN project has been completed. Project was completed on-time and on budget.

Agency Updates

The District has been very active assisting the City of Socorro with moving forward with their PSAP move; with technical support, project management, equipment movement, furniture, and hosting their PSAP operation at the EPRCC during the move.

The City of El Paso decided not to move forward with adding the Airport Operations to the CAD Consortium but the District has donated furniture for their operations space.

EHN Update

All EHN Equipment has been installed and CAD training has been completed which will allow the movement of the mental health clinicians onto the call floor by the end of February. The District is continuing to work with the City and EHN to develop procedures and agreements needed to operated efficiently.

National Recognition

The District was featured in an article in APCO's PSM magazine for our CAD Consortium which serves Forty agencies in El Paso. Many public safety organizations are taking notice of the value of a CAD consortium and the success that El Paso has had with ours.

**OPERATIONS
REPORT**

9. Director will discuss the report to the board with regard toward meeting its operational goals.

Network

Palo Alto Cortex XDR project (Cyber Security) is near completion. This project will secure our internal networks and add an additional layer of security as well as an artificial intelligence to learn our environment.

Approved last Board Meeting were the *PA Firewalls* for Threadgill are in the midst of deployment and will keep us up to date on OS versions and provide additional functionality.

LTE backup project hardware was received and the District will attempt to get on the schedule to deploy first to Socorro PD to serve as their redundant connection following their move to the new location.

Cisco UCS – upgraded version of the current Dell environment that hosts our virtual environment & storage solution will allow us to migrate to a newer version of VMWare. This Cisco/NetApp solution known as a flexpod will allow us to seek support from either vendor regardless of the issue for a combined support case which will deploy fully by the end of February 2023.

Application / GIS

Prepared Live & Hexagon Integration – are in its final steps. Deploying to the CAD environment is dependent on the deployment of the PA Cortex and its functionality will allow for a seamless integration of their current workflows on a single computer.

Mapping RFP – Contract was awarded to GeoComm which came in at \$115,000.00 and came close to matching the requirements of the RFP and the District. GeoComm had the lowest reoccurring and one-time cost, licensing model allowed for wide deployment as well as the attractiveness of the licensing surge capacity.

PROQA vs APCO Intellicom Evaluation – criteria based dispatching EMD program that is adaptive to the local EMS system allowing the tailoring of the line of questioning to confirm to our local protocols rather than to a protocol system that doesn't adapt to our EMS system.
Pros: customizable guide cards, ability to use multi displace at any time, reciprocity of license, cost for license and that of savings for in-house instructors, supervisor dashboard; simplified gui, Project 33 whole training certification.
Cons: retrain personnel, loss of Ace accreditation, reconfiguration of determinant codes.

Phone

OSP Migration & ESINet – 40% of COs migrated and the remaining will be completed by end of February. Following completion mobility cutover will begin, starting with T-Mobile followed by Verizon and finally AT&T (waiting on 8.1 release now)

Language Line vs Voiance - evaluation of Voiance for translation services, Serve only 9-1-1 call centers.

10. Public Comment

None presented.

**DISCUSSION &
REPORT**

11. El Paso County 911 District Employee Handbook

The District has created an employee handbook. The purpose is to answer questions letting

employees know what sets our organization apart, providing a clear understanding of their purpose and responsibilities and information of our policies and procedures.

**DISCUSSION &
REPORT**

12. Updated El Paso County 911 District Strategic Document

The District has amended the Mission, Values, and Goals to our initial Strategic Document that was created two years ago.

**DISCUSSION &
ACTION**

13. Agency Assistance Request Horizon Fire Department

The District would like to provide agency assistance and purchase nine APX NXT portable radios from Motorola Solutions with a 4-year subscription: Total cost in the amount of \$103,264.28.

Motion was made by Pete Pacillas and seconded by Ryan Urrutia and unanimously carried to approve the purchase of the APX NXT portable radios.

14. Executive Session

None presented.

NEXT MEETING

15. Next meeting is scheduled for possibly May 2023 to be determined by Director.

**MEETING
ADJOURNED**


16. There being no further business to discuss, the meeting was adjourned at 10:18 a.m.

Motion was made by Pete Pacillas and seconded by David Burton.

Chairman and Secretary of the Board for El Paso County 911 District, hereby certify that the foregoing is a true and correct record of the proceedings dated above.



Kristian Menendez
Board Member / Chairman



Scott Calderwood
Director / Secretary